

Occidental Community Center Advisory Council

Draft Meeting Minutes - March 4, 2014 6:30 pm

Location: Union Hotel Pizzeria, Occidental

Attendees:

Benjamynn Gabriel (left at 6:35), John Greaves, Debbie Klein, Barbara Gonnella, Barbara Costa, Miriam Redstone, Diane Masura, Brian Grant, Stephanie Felch, Lee Sandahl, Heidi McNeal, Dee Swanhuysen.

1. **Welcome** new (and prior) attendees; Presentation of draft mission statement (on top of draft survey). Heidi indicated that the group is trying to represent as many community members as possible.

2. **Changes to the agenda**
No changes were suggested.

Corrections to prior minutes

No revisions, draft minutes of the previous meeting were approved electronically.

3. **Communications**
This item was not addressed.

4. **Review of draft Community Survey based on Survey Task Group**
(Benjamynn Gabriel, Courtney Meyer, Ann Hines, Brian Grant and Stephanie Felch met to review the survey on February 26th):

- The group generally approved of page one of the survey that asks questions about demographic information and current/past usage.
- There was discussion about the Gateway Project.
- Diane felt that it was important that the solution for the re-use of the Community Center help support needs of the residents and visitors and specifically businesses that rely on tourism.
- Barbara volunteered to provide the A-Frame structures that Bob (Costa) made for previous announcements.
- Miriam suggested that the sandwich boards be on a yellow background to visually attract attention.
- Debbie suggested categorizing the Future Usage items into Future Programming and Future Capital Improvements. The group went through the Future Usage list and placed the items into the two categories.

- There was general discussion about how to tabulate the surveys and the necessity to document important information about the survey responders.

5. **Confirming the agenda for the next meeting:**

- The group agreed that the next meeting should be May 6th and the agenda should include reviewing the survey results.

Dee, John, Barbara C., Brian and Stephanie agreed to tabulate the survey results which are due on Friday, May 2nd prior to the meeting.

It should be clearly indicated on the Facebook/OCCAC page, the Community Council website and on Regional Parks website that the April meeting is being postponed until May 6th.

(Please note – the survey dates have changed)