



Parks Measure M Citizens Oversight Committee

Meeting Agenda

Tuesday, September 24, 2024, 5:30-7:30pm

This meeting will be held in person at
400 Aviation Blvd. Santa Rosa, CA 95403

Public Comment During the Meeting: *You may email public comment to parkspublicmeetings@sonoma-county.org. All emailed public comments will be forwarded to all Committee Members and read during the meeting for the benefit of the public. Please include your name and the relevant agenda item number to which your comment refers. In addition, if you have joined as a member of the public through the Zoom app, or by calling in, there will be specific points throughout the meeting during which live public comment may be made via Zoom and phone.*

Disabled Accommodation: *If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Regional Parks at (707) 565-2041 at least 48 hours in advance to ensure arrangements for accommodation or e-mail us at parkspublicmeetings@sonoma-county.org at least 2 business days before the meeting.*

Committee Members

Leslie Graves (District 1) – Vice-Chair
John Mills (District 2)
Chris Borr (District 3)
Vacant (At Large)

Meredith Rennie (District 4)
Justin Lindenberg (District 5)
Carol Eber (At Large) - Chair

Agenda

1. Welcome and Land Acknowledgement – Melanie Parker, Deputy Director, Regional Parks

The County of Sonoma recognizes that we are on the ancestral lands of the Coast Miwok, Pomo, and Wappo who are the original caretakers of this area. We respectfully acknowledge the Indigenous peoples who have been stewarding and maintaining relationship on this land as knowledge keepers for millennia. The County of Sonoma is dedicated to understanding and educating the public about historical and ongoing connections between land conservation and social inequities. This includes the histories of genocide, forced removal and displacement, and broken promises with Indigenous peoples as a part of American history. Indigenous people are not just in our histories. We strive to optimize Indigenous voices to share their own history, as to not perpetuate another form of being silenced. While recognizing the past, we honor the resiliency of Native people still in their ancestral territories in relationship with their land and culture.

This acknowledgement does not take the place of authentic relationships with Indigenous communities, but serves as a gesture in respect to the land we are on.

2. Comments from the Public – Public may address the Committee on matters that are not on the Agenda

Members of the public wishing to suggest an item for a future Committee agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Committee from acting on any matter that is not on the agenda. Speakers are limited to three minutes each; the Committee Chair may adjust the time limit in light of the number of anticipated speakers.

3. Approval of the Minutes - of the May 21, 2024 meeting of the Parks Measure M Citizens Oversight Committee meeting

4. Report: Robert Gonzalez, Fiscal and Administrative Services Officer, Sonoma Regional Parks

- Review Fiscal Year 2023-2024 Fourth Quarter Revenue Report – Robert Gonzalez, Fiscal and Administrative Services Officer, Sonoma Regional Parks

5. Report: Follow-up from Santa Rosa on FY24-25 plans

- Review correspondence from Santa Rosa staff Scott Wilkenson regarding question asked at the previous committee meeting.

6. Affirmation by Cities and County of Sonoma of Adopted Budgets for Fiscal Year 2024-2025 Maintenance of Effort Requirements (Action Item)

- Review the adopted budgets for FY24-25 and affirm that all jurisdictions meet the Maintenance of Effort requirement of the Parks for All Measure M ordinance.

7. Adjournment

Materials related to an item on the Parks Measure M Citizens Oversight Committee agenda are available for public inspection (after distribution of the agenda packet) by contacting Regional Parks at parkspublicmeetings@sonoma-county.org.

DRAFT



Parks Measure M Citizens Oversight Committee Draft Minutes

DATE: Tuesday, May 21, 2024,
5:30 p.m. to 7:30 p.m.

PLACE: Rohnert Park-Cotati Regional Library
6250 Lynne Conde Way
Rohnert Park, CA 94928

- 1. Welcome and Land Acknowledgement** – Robert Gonzales, Fiscal and Administrative Services Officer, Sonoma County Regional Parks read the Land Acknowledgement Statement:

“The County of Sonoma recognizes that we are on the ancestral lands of the Coast Miwok, Pomo, and Wappo who are the original caretakers of this area. We respectfully acknowledge the Indigenous peoples who have been stewarding and maintaining relationship on this land as knowledge keepers for millennia. The County of Sonoma is dedicated to understanding and educating the public about historical and ongoing connections between land conservation and social inequities. This includes the histories of genocide, forced removal and displacement, and broken promises with Indigenous peoples as a part of American history. Indigenous people are not just in our histories. We strive to optimize Indigenous voices to share their own history, as to not perpetuate another form of being silenced. While recognizing the past, we honor the resiliency of Native people still in their ancestral territories in relationship with their land and culture. This acknowledgement does not take the place of authentic relationships with Indigenous communities but serves as a gesture in respect to the land we are on.”

Call to Order/Roll Call

The meeting started at 5:08 p.m. Chair Carol Eber called the meeting to order.

Committee Members Present: Leslie Graves, Justin Lindenberg, Meredith Rennie, Chris Borr, and Carol Eber.

Committee Members Absent: John Mills

Committee Seats Vacant: There is one “at large” appointment vacant on the Committee.

Staff Present: Robert Gonzalez, Fiscal and Administrative Officer, and Kathleen Culhane, Executive Assistant.

2. Comments from the Public – Public may address the Committee on matters that are not on the Agenda.

Members of the public wishing to suggest an item for a future Committee agenda may do so during this Public Comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Committee from acting on any matter that is not on the agenda. Speakers are limited to three minutes each, however, the Commission Chair may adjust the time limit in light of the number of anticipated speakers.

Chair Carol Eber called for any comment from the public. There was none.

3. Approval of the Minutes – of the February 13, 2024 meeting of the Parks Measure M Citizens Oversight Committee meeting.

Committee Member Chris Borr noted an error in the draft minutes. He said the minutes stated in one section that there was no public comment, when in fact there were public comments.

VOTED to approve the minutes of the February meeting, as amended:

MOTION:	Committee Member Meredith Rennie	AYES: 6	ABSTAIN: 0
SECOND:	Committee Member Chris Borr	ABSENT: 0	VACANT: 1

4. Reports and Updates: Robert Gonzalez, Fiscal and Administrative Services Officer, Sonoma Regional Parks; and City Representatives

- **Independent Auditor’s Report**

Robert Gonzalez conveyed the findings of Independent Auditor’s Report and the scope of review of the report. He noted there were no exceptions found in any of the procedures examined.

- **Third Quarter Revenue Report**

Robert Gonzalez presented the revenue report corresponding to the third quarter of Fiscal Year 2023-2024. He stated that the total amount for the third quarter coming into the County was 3.9 million in revenue, of which approximately 2.6 million went to Sonoma County Regional Parks, and approximately 1.3 million is disbursed to the nine cities in the county.

- **Projected Fiscal Year 2024-2025 Projects**

City Representatives Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, and Windsor presented information on future projects in Fiscal Year 2024-2025.

Committee Member Justin Lindenberg asked the representative from Santa Rosa about funds that city had received, specific allocations for projects, and for specific numbers on the expenditures from Santa Rosa this fiscal year and projected spending.

Santa Rosa City Representative Scott Wilkinson responded that he would pass on this information to the Committee by email or at the next meeting.

Chair Meredith Rennie asked for any public comment on this item. There was none.

5. Adjournment

The Chair adjourned the meeting.

Meeting adjourned at 6:14 pm.

Respectfully submitted by,

Kathleen Culhane, Executive Assistant
Sonoma County Regional Parks

County of Sonoma
Measure M sales tax revenue
Disbursement Reconciliation
FY 24 Q4

Gross Proceeds per CDTFA	
February	1,106,114.90
March	1,340,541.65
April	1,215,063.82
- ACTTC Admin Fee	(3,921.63)
- Less AUP fees	-
- Less State of California fees	-
- Add Interest income	18,036.50
Net Proceeds to Disburse	3,675,835.24

Sonoma County Regional Parks	66.70%	2,442,367.49
Cities	33.30%	1,219,352.88
	100.00%	3,661,720.37

Reconciliation	Ratio	<i>Revenue</i>		<i>Expenses</i>			Net Disbursement
		Sales Tax Revenue	Interest income	ACTTC	CDTFA Admin	AUP fees	
- County Parks:							
Maintenance	25.00%	915,430.09	4,342.96	(980.41)	-	-	918,792.64
Access	23.40%	856,842.59	4,065.01	(917.66)	-	-	859,989.94
Protection	18.30%	670,094.81	3,179.04	(717.66)	-	-	672,556.19
- Total County	66.70%	2,442,367.49	11,587.01	(2,615.73)	-	-	2,451,338.77
- Cities:	Pop. per CA Dept of Finance 5/1/23						
Santa Rosa	50.27%	612,947.99	3,242.05	(656.46)	-	-	615,533.58
Petaluma	16.80%	204,831.12	1,083.41	(219.37)	-	-	205,695.16
Rohnert Park	12.59%	153,455.63	811.67	(164.35)	-	-	154,102.95
Windsor	7.36%	89,770.12	474.82	(96.14)	-	-	90,148.80
Healdsburg	3.14%	38,331.41	202.75	(41.05)	-	-	38,493.11
Sonoma	3.08%	37,499.04	198.34	(40.16)	-	-	37,657.22
Cloverdale	2.53%	30,861.11	163.23	(33.05)	-	-	30,991.29
Sebastopol	2.12%	25,807.16	136.50	(27.64)	-	-	25,916.02
Cotati	2.12%	25,849.30	136.72	(27.68)	-	-	25,958.34
- Total Cities	100.00%	1,219,352.88	6,449.49	(1,305.90)	-	-	1,224,496.47
TOTALS		3,661,720.37	18,036.50	(3,921.63)	-	-	3,675,835.24



Santa Rosa Recreation and Parks

Measure M - Budget proposal FY 2024/25

Capital Projects (50%):	\$1,031,369
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- Peter Springs Neighborhood Park - play area renovations
- A Place to Play Community Park - Master plan amendment and sports field design and development

Park Maintenance (40%):	\$825,096
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- 14 seasonal staff and 3 full time maintenance worker positions
- Bench replacement program in Courthouse Square
- Irrigation controller upgrades
- Park a Month volunteer days and Adopt a Green Space support
- Finley Tennis and Pickelball court fence and gate modifications

Recreation (10%):	\$206,274
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- Wa-Tots camp program staffing and supplies
- Staffing and supplies for special events
- Recreation coordinator staffing - full time
- Aquatics facilities repairs and improvements

TOTAL	\$2,062,739
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Ordinance 6238 "Parks Measure M" Maintenance of Effort - Exhibit A
General Fund Contributions for Operations of Park and Recreation Programs, Facilities and Services

Jurisdiction	FY 15/16	FY 16/17	FY 17/18*	FY 18/19**	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Cloverdale	197,972	237,649	267,570		362,359	554,446	583,918	1,390,251****	972,600****	1,069,753
Cotati	289,082	263,498	157,691	229,094	256,596	343,306	498,344	313,812	248,712	367,183
Healdsburg	3,597,093	4,085,543	4,206,051	5,055,599	5,177,948	4,705,087	5,472,360	8,375,041***	9,070,570*****	8,385,242
Petaluma	3,199,757	3,395,356	3,449,829		3,480,475	3,663,059	4,239,129	4,526,755	5,786,016	6,237,099
Rohnert Park	2,776,046	3,089,851	3,139,702		3,648,780	3,518,923	3,954,327	3,669,799	4,149,346	4,398,600
Santa Rosa	14,692,680	15,181,057	17,021,394	18,300,505	17,921,428	18,159,876	18,453,222	19,399,945	20,099,815	21,278,538
Sebastopol	412,262	573,045	595,450	652,510	649,982	651,311	704,790	957,255	1,049,863	1,030,401
Sonoma	1,024,723	926,002	977,705		1,146,619	1,026,697	1,188,593	1,307,652	1,366,292	1,587,175
Windsor	3,277,728	3,443,544	3,307,119	3,431,479	3,796,763	3,789,678	3,707,795	3,818,100	4,166,256	4,273,139
County	4,599,342	4,846,839	4,739,055	4,443,198	4,739,055	4,739,824	4,739,055	4,739,052	4,828,111	5,112,485

* FY 2017/18 will serve as Baseline year for MOE compliance absent a financial downturn or unexpected event per Exhibit A

** FY 2018/19 exempt from MOE requirement due to adoption of Budget prior to passage of Measure M in November 2018

*** includes \$1,635,482 in one time transfers out for a bond reserve

****includes one time impact fees of \$574,368 in 22/23 and \$219,500 in 23/24

*****includes one time transfers of \$2,281,498

Ordinance 6238 Exhibit A: Maintenance of Effort Requirement

The proceeds from this measure should not be used to supplant an agency's historical general fund(s) contribution in support of the operating (non-capital project) cost for providing its park and recreation programs, facilities and services. Other than during times of financial downturn or other unexpected event, General Fund contributions, adjusted for onetime funding, should not be less than allocated for the previous fiscal year. For purposes of this section a financial downturn is defined as a time where total general fund revenues for the county/city have declined by 1% or more when compared to the previous year.

Tax proceed recipients (cities and county) with reductions to General Funded Parks Departments due to financial downturn will not be deemed as in violation of the maintenance of effort requirement provided the actual amount of General Funds provided for operating Parks and Recreation programs, facilities and services is no less than the lowest amount provided over the three fiscal years of 15/16, 16/17, and 17/18 as shown in those three years' Adopted Budgets. Tax proceed recipients as part of their budgeting process shall annually determine the budgeted general fund(s) non-capital contributions, adjusted for onetime funding, for parks and recreation uses.